

Information for Contractors and persons representing Contractors ENTERP Kamil Sterna based in Krakow, ul. Bratysławska 2a / 99, 31-201 Krakow

1. The administrator of personal data of persons acting in the role of:
 - a. contractors who are parties to contracts concluded with ENTERP Kamil Stern (natural persons, natural persons conducting the so-called sole proprietorship, natural persons operating in the form of civil law companies),
 - b. persons representing institutional contractors,
 - c. persons indicated by contractors for contact and for the implementation of the subject of contracts (e.g. project teams) implemented with ENTERP. Kamil Sterna is ENTERP Kamil Sterna based in Krakow, ul. Bratysławska 2a / 99, 31-201 Kraków (hereinafter referred to as the "Company")
2. The Administrator can be contacted in matters relating to the protection of personal data and the exercise of rights related to it by e-mail to the address sales@nutki.eu, as well as by traditional mail to the address of the Company's seat.
3. Personal data of persons indicated in point 1, depending on the role they perform, may be processed for the following purposes and on the following legal grounds:
 - a. conclusion and implementation of the subject of the contract (legal basis for data processing: Article 6 (1) (b) of the GDPR),
 - b. correspondence, including ongoing communication related to the conclusion and implementation of the subject contracts (legal basis for data processing: Article 6 (1) (f) of the GDPR),
 - c. considering complaints related to concluded contracts (Article 6 (1) (b) of the GDPR),
 - d. considering and pursuing claims, defending against claims, as well as for the purpose of implementing out-of-court dispute resolution, which is the legitimate interest of the Company (legal basis for data processing: Article 6 (1) (f) of the GDPR),
 - e. conducting statistical analyzes, which is the legitimate interest of the Company (legal basis for data processing: Article 6 (1) (f) of the GDPR),
 - f. fulfillment of legal requirements in the field of tax and accounting regulations, in particular those specified in the provisions of the Act of March 11, 2004 on tax on goods and services (VAT), the Act of February 15, 1992 on corporate income tax and the Accounting Act of September 29, 1994 (legal basis for data processing: Article 6 (1) (c) of the GDPR),
 - g. storing data for archiving purposes and for the purpose of demonstrating the correctness of compliance with the legal obligations incumbent on the Company, which is its legitimate interest (legal basis for data processing: Article 6 (1) (f) of the GDPR);
 - h. carrying out activities in the form of direct marketing, which is its legitimate interest (Article 6 (1) (f) of the GDPR),

i. sending commercial information by electronic means - if a specific person has given separate consent to receive commercial information by electronic means to the e-mail address provided,

j. the purpose of marketing communication with the use of telecommunications terminal equipment (e.g. telephone) and automatic calling systems - if a specific person has given separate consent to receive this type of information to the indicated telephone number.

4. Personal data may be disclosed to the following entities:

a. entities supporting the Company in the field of technical and IT service (including delivery, implementation and maintenance of software and maintenance of IT equipment, hosting services and the like),

b. law firms providing services to the Company, as well as entities providing debt collection services,

c. consulting, auditing and advisory entities - in the scope of services provided by these entities for the Company,

d. public authorities in accordance with their powers

5. Personal data is not transferred by the Company outside the European Economic Area (EEA).

6. Personal data will be kept by the Company for the duration of the concluded contracts and until their proper settlement, and in addition:

a. until the potential claims resulting from the contracts indicated above are time-barred,

b. for the time necessary to pursue specific claims in connection with the concluded contracts referred to above,

c. for the duration of the performance of obligations under the law, in particular in the field of tax and accounting regulations, e.g. obligations related to the storage of documentation in accordance with the requirements of art. 74 of the Accounting Act of September 29, 1994,

d. for the period necessary for the Company to document before public administration authorities, including the supervisory authority for the protection of personal data, the correctness of compliance with legal obligations incumbent on it,

e. for archiving purposes, when it concerns the history of correspondence and replies to submitted inquiries - for a period not longer than 3 years from obtaining the data,

f. for direct marketing purposes - until an objection to the processing of data is submitted or until it is determined that the data is outdated,

g. to send commercial information by electronic means - until the consent to achieve this purpose is withdrawn or until the data is outdated,

h. for marketing communication with the use of telecommunications end devices (e.g. telephone) and automatic calling systems - until the consent for this purpose is withdrawn or until the data is outdated.

7. The person whose personal data is processed has the right to: request access to their personal data, the right to rectify it, delete it or request processing limitation, the right to

data transfer, as well as the right to object to their processing, on the terms and in the cases provided for in the provisions of the GDPR.

8. In the case of processing personal data by the Company in order to pursue legitimate interests (referred to above), we would like to inform you about the right to object to the processing of data for reasons related to a particular situation, and about the right to object at any time in the case of data processing for direct marketing purposes.

9. In cases of processing personal data on the basis of granted consent, we inform you about the right to withdraw consent at any time without giving any reason, which, however, will not affect the compliance of data processing that took place before the consent was withdrawn.

10. We would like to inform you about the right to lodge a complaint in connection with the processing of personal data to the supervisory body, which is the President of the Office for Personal Data Protection.

11. Providing personal data for the purposes of:

- a. the performance of the subject of the contract is voluntary, but it is a condition for the conclusion of the contract, and failure to provide data may result in the inability to conclude it or the impossibility of its proper performance,
- b. considering complaints, pursuing possible claims is voluntary, but it is a condition for the Company to consider a possible complaint or pursue claims,
- c. for purposes resulting from legal provisions, it is obligatory on the basis of the above-mentioned legal provisions,
- d. in other cases, it is voluntary